



Fresno Teachers Association

FTA Officers, CTA State Council, & NEA/RA Delegates Election Timeline and Procedures Spring 2020

- Jan 06 Election Timelines and Procedures Presented to FTA Executive Board.
- Jan 13 Presentation of Election Timeline and Procedures to the Rep Council.
- Jan 14 Announcement of Vacancies, Declaration of Candidacy form, Election Timeline and Procedures sent to school sites, posted on website, and sent via FTA Connect.
- Jan 30 Declaration of Candidacy forms for FTA Officers, CTA State Council Delegates and NEA/RA Delegates are due to the FTA Office by 5:00 p.m. as per FTA Standing Rule IV Section (A), (1). Letters will be sent to candidates acknowledging receipt of self-nomination form.
- Feb 03 FTA Rep Council meeting – nominations may be made from the floor for any open position Standing Rule IV (A), (2).
- Feb 06 Notification of acceptance of nomination from the floor due to FTA Office by 5:00 p.m. Letters acknowledging receipt of nomination acceptance will be sent by Elections Committee. Standing Rule IV (A), (3).
- Feb 06 Candidate meeting at the FTA Office at 5:00 p.m. for the purpose of briefing candidates on election process and answering questions. Candidates not attending the meeting may pick up the packet. Materials will be held at the FTA office.
Distribution of candidate materials/information will be governed pursuant to CTA's Requirement for Chapter Elections Procedures Sections V Campaign Finances and Use of Unit Resources and Section VI Candidates' Statements.
- Feb 24 Candidate statements to be posted on the FTA website are due to FTA by 5:00 p.m. Members will be notified when to check the website for statements. Campaign statements must not exceed 250 words; any words in excess of 250 will be deleted. Submitted statements should be typed, proofread and emailed to electionscommitteechair@fresnoteachers.org Candidates must submit separate 250 word statements for each position for which they are running. If candidates have a photograph they wish published, it is to be submitted with the campaign statement (make sure it is clear with good contrast).
- The following will be noted on the FTA website: Photographs and statements of candidates will appear according to the current official CTA alphabet:
N B W F L K H R G Q A D E M P J C I O X T Y S V Z U
If the candidate does not submit a statement, this will be noted.
- Feb 27 Candidate campaign materials to be submitted for approval of Elections Committee due by 5:00pm.
- Feb 28 Ballots will be prepared with candidate names for proofing by Elections Chair.
- Feb 28 Campaign materials approved by Elections Chair and Executive Director.
- Feb 28 Deadline for establishment of membership list. Bargaining unit members must be designated as FTA members in good standing in order to receive a ballot for this election, as of February 28, 2020.

- Feb 28 Send the membership list to the electronic voting vendor and request the vendor open voting on March 10.
- Mar 05 Any candidate materials to be delivered by FTA courier must be at the FTA Office by 5:00 p.m
- Mar 06 Candidate provided materials to be picked up for distribution to school sites.
- Mar 09 Candidates allowed to give campaign speeches at Rep Council meeting.
- Mar 10 Electronic voting opens at 9:00 a.m. and on-site (at FTA) paper voting opens at 9:00 a.m.**
- Mar 19 Notification of observer due to electionscommitteechair@fresnoteachers.org by 5:00 p.m.
- Mar 20 Electronic voting closes at 5:00 p.m. and on-site (at FTA) paper voting closes at 5:00 p.m.**
- Mar 20 Ballot verification and counting will take place at the FTA Office at 5:00 pm. The President and candidates will be called once the election results have been verified. Upon verification of the results they will be posted on the FTA Office door.
- Mar 23 Election results will be emailed to the faculty representatives.
- Mar 26 Any challenge to the election must be received by electionscommitteechair@fresnoteachers.org no later than 3:00 p.m. unless there is a run-off election. *All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.
- Apr 20 The Elections Committee will report the official results of the election to the Representative Council.
- Apr 22 If a run-off election is necessary, **electronic voting and on-site (at FTA) paper voting opens at 9:00 am.**
- Apr 29 Notification of observer due to electionscommitteechair@fresnoteachers.org by 5:00 p.m.
- Apr 30 **RUN-OFF BALLOT DEADLINE – Electronic voting and on-site (at FTA) paper voting closes at 5:00pm.**
- Apr 30 Run-Off Ballots will be counted.
- May 01 Results will be posted at the FTA Office and mailed to the faculty representatives. Faculty representatives shall post results at the school site as soon as results are received.
- May 14 If run-off election was held, any challenge to the election must be received by the electionscommitteechair@fresnoteachers.org no later than 5:00 p.m. All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.

*If a run-off is necessary for any race in this election no challenge can be initiated until the run-off has been completed.



Fresno Teachers Association

IMPORTANT ELECTIONS INFORMATION!!! ANNOUNCEMENT OF VACANCY FTA OFFICERS

President, Vice President, Secretary and Treasurer
Term: July 1, 2020 - June 30, 2022

Self-Nomination Form

Name of Nominee: _____
(as you wish it to appear on ballot)

School Site: _____

Home Address: _____

Cell Phone: _____ Non-Work Email: _____

Position Sought:

- President
- Vice President
- Secretary
- Treasurer

Signature of Nominee: _____

All nomination forms are due to the FTA Office by 5:00 p.m. on January 30, 2020.

**Please note that your 250 word statement and picture to be posted on FTA's website is due to electionscommitteechair@fresnoteachers.org by 5:00 p.m. on February 24, 2020.*

Responsibilities and duties for all officer positions can be found in the FTA Bylaws Article VIII.



Fresno Teachers Association



IMPORTANT ELECTIONS INFORMATION!!! ANNOUNCEMENT OF VACANCY

NATIONAL EDUCATION ASSOCIATION FTA Delegate To The NEA RA

July 1, 2020- July 7, 2020
Atlanta, GA

Self-Nomination Form

Please Complete
Both Sides of
This Form

Name of Nominee: _____
(as you wish it to appear on ballot)

School Site: _____

Home Address: _____

Cell Phone: _____ Non-Work Email: _____

Signature of Nominee: _____

All nomination forms are due to the FTA Office **by 5:00 p.m. on January 30, 2020**

The following information is needed to complete the delegate reporting forms to NEA:

SSN # or Member ID _____ Male _____ Female

Ethnic Group: (please mark one)

_____ American Indian/Alaska Native _____ Asian/Pacific Islander

_____ Black _____ Caucasian _____ Hispanic _____ Latino

**Please note that your 25 word statement to be posted on FTA's website is due to electionscommitteechair@fresnoteachers.org by 5:00 p.m. on February 24, 2020.*

**DUTIES OF EACH DELEGATE TO THE
NEA REPRESENTATIVE ASSEMBLY**

PLEASE READ CAREFULLY, INITIAL EACH ITEM AND SIGN.

1. Each delegate will be expected to arrive in Atlanta, Georgia on July 1 and plan to depart on July 7, 2020. This will allow time needed to register as an official delegate to the Representative Assembly (R.A.) with both the California delegation and the NEA. _____
2. Each delegate will be expected to attend all morning and business caucuses of the California delegation. Normally each morning caucus begins at 7:00 AM daily. Delegates must be registered with the California delegation to participate in the caucus. Delegates shall remain through the conclusion of the convention. _____
3. Each delegate shall attend all business meetings of the R.A. _____
4. Each delegate is strongly encouraged to attend NEA Budget Committee hearings, Resolutions Committee hearings, Bylaw Committee hearings, speeches by prominent national figures, etc. _____
5. Each delegate should take into consideration CTA State Council and caucus policy when voting. _____
6. Each delegate is strongly encouraged to participate fully in all other activities of the California delegation. _____
7. Each FTA local delegate will be expected to sit with the FTA delegation on the R.A. floor or to inform the President where he or she will be seated. This is to ensure the ability to communicate R.A. business, locate the delegate in case of personal emergency, as well as to verify attendance. _____
8. During the convention the President or their designee will take roll at various times throughout the day, starting with the California Caucus on July 2, 2020. _____
9. I understand my failure to attend the morning caucuses of the California delegation and business sessions of the NEA/RA, or if I fail to notify the President or designee of a valid reason for my absence, I will be responsible for all costs incurred. I further understand that, as an FTA delegate, my attendance is being directly funded by membership dues. _____

I accept my responsibility to carry out the above specified duties.

Date _____

Signature _____



Fresno Teachers Association

**IMPORTANT ELECTIONS INFORMATION!!!
ANNOUNCEMENT OF VACANCY
CALIFORNIA TEACHERS ASSOCIATION
State Council Delegate**

**Four (4) Seats Vacant
Term: July 2020-June 2023**

Self-Nomination Form

Name of Nominee: _____
(as you wish it to appear on ballot)

School Site: _____

Home Address: _____

Cell Phone: _____ **Non-Work Email:** _____

Signature of Nominee: _____

Four Delegates will be elected. The remaining candidates will fill positions of alternates.

All nomination forms are due to the FTA Office by 5:00 p.m. on January 30, 2020.

**Please note that your 250 word statement and picture to be posted on FTA's website is due to electionscommitteechair@fresnoteachers.org by 5:00 p.m. on February 24, 2020.*

Fresno Teachers Association

State Council Delegate Duties & Responsibilities

The CTA State Council is the legislative and policy-making body of our state organization. It functions much like our FTA Representative Council, only at the state level. The State Council meets four times a year. Each elected representative is assigned to one of the seventeen (17) standing committees of the council, covering many important areas including Civil Rights, Curriculum, Negotiations, Evaluation, Special Education, State Legislation, Credentials, and Retirement.

Duties of elected representatives include attending each of the four annual State Council meetings and participating in the work of assigned committees, and attending and participating in the Fresno/Madera Service Center Council meetings. Expenses for elected representatives are reimbursed by the California Teachers Association upon receipt of an expense voucher and verification of attendance at the meetings.