



# Fresno Teachers Association

FTA Directors At Large, FTA Special Officers (Treasurer), CTA State Council,  
& NEA/RA Delegates  
Election Timeline and Procedures  
Spring 2021

- Jan 11 Election Timelines and Procedures Presented to FTA Executive Board.
- Jan 25 Presentation of Election Timeline and Procedures to the Rep Council.
- Jan 26 Announcement of Vacancies, Declaration of Candidacy form, Election Timeline and Procedures sent to school sites, posted on website, and sent via FTA Connect.
- Feb 8 Declaration of Candidacy forms for FTA Officers, CTA State Council Delegates and NEA/RA Delegates are due to the FTA Office by 5:00 p.m. as per FTA Standing Rule IV Section (A), (1). You may email them to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org)  
Letters or emails will be sent to candidates acknowledging receipt of self-nomination forms.
- Feb 22 FTA Rep Council meeting – nominations may be made from the floor/virtually for any open position, Standing Rule IV (A), (2).
- Feb 25 Notification of acceptance of nomination from the floor due to FTA Office by 5:00 p.m. You may send your acceptance to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org). Letters or emails acknowledging receipt of nomination acceptance will be sent by Elections Committee. Standing Rule IV (A), (3).
- Feb 26 Candidate meeting virtually, via zoom at 5:00 p.m. for the purpose of briefing candidates on election process and answering questions. Candidates not attending the meeting may pick up the packet or request it be emailed to them. Materials will be held at the FTA office (depending on health guidelines).  
Distribution of candidate materials/information will be governed pursuant to CTA's Requirement for Chapter Elections Procedures Sections V Campaign Finances and Use of Unit Resources and Section VI Candidates' Statements.
- March 1 Candidate statements to be posted on the FTA website are due to FTA by 5:00 p.m. Members will be notified when to check the website for statements. Campaign statements must not exceed 250 words; any words in excess of 250 will be deleted. Submitted statements should be typed, proofread and emailed to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) Candidates must submit separate 250 word statements for each position for which they are running. If candidates have a photograph they wish published, it is to be submitted with the campaign statement (make sure it is clear with good contrast).
- The following will be noted on the FTA website: Photographs and statements of candidates will appear according to the current official CTA alphabet:  
**B Y V T I N P O M W H C D F K U G A S L R E J Q X Z**  
If the candidate does not submit a statement, this will be noted.
- March 1 Candidate campaign materials to be submitted for approval of Elections Committee due by 5:00pm via email to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org).
- March 2 Ballots will be prepared with candidate names for proofing by Elections Chair.
- March 2 Campaign materials approved by Elections Chair and Executive Director.

- March 3 Deadline for establishment of membership list. Bargaining unit members must be designated as FTA members in good standing in order to receive a ballot for this election, as of February 16, 2021.
- March 3 Send the membership list to the electronic voting vendor and request the vendor open voting on March 9.
- March 4 Any candidate materials to be delivered by FTA courier must be at the FTA Office by 5:00 p.m.; OR, materials to be emailed to all members based on health guidelines.
- March 5 Candidate provided materials to be picked up for distribution to school sites; OR, materials to be emailed to all members based on health guidelines.
- March 8 Candidates allowed to give campaign speeches at Rep Council meeting.
- March 9 Electronic voting opens at 9:00 a.m. and on-site (at FTA) paper voting (based on health guidelines) opens at 9:00 a.m.**
- March 16 Notification of observer due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m.
- March 19 Electronic voting closes at 5:00 p.m. and on-site (at FTA) paper voting (based on health guidelines) closes at 5:00 p.m.**
- March 19 Ballot verification and counting will take place at the FTA Office or virtually at 5:00 pm (Adjustments may be made based on health guidelines). The President and candidates will be called once the election results have been verified. Upon verification of the results they will be posted on the FTA Office door.
- March 22 Election results will be emailed to the faculty representatives.
- March 25 Any challenge to the election must be received by [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) no later than 3:00 p.m. unless there is a run-off election. \*All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.
- April 1 If a run-off election is necessary, electronic voting and on-site (at FTA) paper voting (based on health guidelines) opens at 9:00 am.
- April 7 Notification of observer due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m.
- April 9 RUN-OFF BALLOT DEADLINE – Electronic voting and on-site (at FTA) paper voting (based on health guidelines) closes at 5:00pm.
- April 9 Run-Off Ballots will be counted.
- April 9 Results will be posted at the FTA Office and mailed to the faculty representatives. Faculty representatives shall post results at the school site as soon as results are received.
- April 12 The Elections Committee will report the official results of the election to the Representative Council.
- April 14 If run-off election was held, any challenge to the election must be received by the [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) no later than 5:00 p.m. All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.

\*If a run-off is necessary for any race in this election no challenge can be initiated until the run-off has been completed.



# Fresno Teachers Association

**IMPORTANT ELECTIONS INFORMATION!!!  
ANNOUNCEMENT OF VACANCY  
FTA EXECUTIVE BOARD  
DIRECTOR AT LARGE  
Term: July 1, 2021 - June 30, 2023**

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## Self-Nomination Form

**Name of Nominee:** \_\_\_\_\_  
(as you wish it to appear on ballot)

**School Site:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Non-Work Email:** \_\_\_\_\_

**Signature of Nominee:** \_\_\_\_\_

All nomination forms are due to the FTA Office by 5:00 p.m. on  
February 8, 2021.

*\*Please note that your 250 word statement and picture to be posted on FTA's website is due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 1, 2021.*

Executive Board responsibilities and duties can be found in the FTA Bylaws Article IX (K).



# Fresno Teachers Association



## IMPORTANT ELECTIONS INFORMATION!!! ANNOUNCEMENT OF VACANCY

### NATIONAL EDUCATION ASSOCIATION FTA Delegate To The NEA RA

Date and time not yet determined due to pandemic.

Denver, CO

### Self-Nomination Form

Please Complete  
Both Sides of  
This Form

Name of Nominee: \_\_\_\_\_  
(as you wish it to appear on ballot)

School Site: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_ Non-Work Email: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_

All nomination forms are due to the FTA Office **by 5:00 p.m. on February 8, 2021**

The following information is needed to complete the delegate reporting forms to NEA:

SSN # or Member ID \_\_\_\_\_ Male \_\_\_\_\_ Female

Ethnic Group: (please mark one)

\_\_\_\_\_ American Indian/Alaska Native \_\_\_\_\_ Asian/Pacific Islander

\_\_\_\_\_ Black \_\_\_\_\_ Caucasian \_\_\_\_\_ Hispanic \_\_\_\_\_ Latino

*\*Please note that your 25 word statement to be posted on FTA's website is due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 1, 2021.*

**DUTIES OF EACH DELEGATE TO THE  
NEA REPRESENTATIVE ASSEMBLY**

PLEASE READ CAREFULLY, INITIAL EACH ITEM AND SIGN.

1. Each delegate will be expected to arrive in Denver, Colorado on a date still pending. This will allow time needed to register as an official delegate to the Representative Assembly (R.A.) with both the California delegation and the NEA. \_\_\_\_\_
2. Each delegate will be expected to attend all morning and business caucuses of the California delegation. Normally each morning caucus begins at 7:00 AM daily. Delegates must be registered with the California delegation to participate in the caucus. Delegates shall remain through the conclusion of the convention. \_\_\_\_\_
3. Each delegate shall attend all business meetings of the R.A. \_\_\_\_\_
4. Each delegate is strongly encouraged to attend NEA Budget Committee hearings, Resolutions Committee hearings, Bylaw Committee hearings, speeches by prominent national figures, etc. \_\_\_\_\_
5. Each delegate should take into consideration CTA State Council and caucus policy when voting. \_\_\_\_\_
6. Each delegate is strongly encouraged to participate fully in all other activities of the California delegation. \_\_\_\_\_
7. Each FTA local delegate will be expected to sit with the FTA delegation on the R.A. floor or to inform the President where he or she will be seated. This is to ensure the ability to communicate R.A. business, locate the delegate in case of personal emergency, as well as to verify attendance. \_\_\_\_\_
8. During the convention the President or their designee will take roll at various times throughout the day, starting with the California Caucus on a pending date. \_\_\_\_\_
9. I understand my failure to attend the morning caucuses of the California delegation and business sessions of the NEA/RA, or if I fail to notify the President or designee of a valid reason for my absence, I will be responsible for all costs incurred. I further understand that, as an FTA delegate, my attendance is being directly funded by membership dues. \_\_\_\_\_

***I accept my responsibility to carry out the above specified duties.***

Date \_\_\_\_\_

Signature \_\_\_\_\_



# Fresno Teachers Association

**IMPORTANT SPECIAL ELECTIONS INFORMATION!!!**  
**ANNOUNCEMENT OF VACANCY**  
**FTA OFFICERS**

**Treasurer**

**Term: July 1, 2021 - June 30, 2022**

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## Self-Nomination Form

**Name of Nominee:** \_\_\_\_\_  
(as you wish it to appear on ballot)

**School Site:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Non-Work Email:** \_\_\_\_\_

**Position Sought:**

**Treasurer**

**Signature of Nominee:** \_\_\_\_\_

All nomination forms are due to the FTA Office by 5:00 p.m. on February 8, 2021.

*\*Please note that your 250 word statement and picture to be posted on FTA's website is due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 1, 2021.*

Responsibilities and duties for all officer positions can be found in the FTA Bylaws Article VIII.



# Fresno Teachers Association

**IMPORTANT ELECTIONS INFORMATION!!!  
ANNOUNCEMENT OF VACANCY  
CALIFORNIA TEACHERS ASSOCIATION  
State Council Delegate**

**Three (3) Seats Vacant  
Term: July 2023-June 2026**

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## Self-Nomination Form

Name of Nominee: \_\_\_\_\_  
(as you wish it to appear on ballot)

School Site: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_ Non-Work Email: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_

**Three Delegates will be elected. The remaining candidates will fill positions of alternates.**

All nomination forms are due to the FTA Office by 5:00 p.m. on February 8, 2021.

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# Fresno Teachers Association

## State Council Delegate Duties & Responsibilities

The CTA State Council is the legislative and policy-making body of our state organization. It functions much like our FTA Representative Council, only at the state level. The State Council meets four times a year. Each elected representative is assigned to one of the seventeen (17) standing committees of the council, covering many important areas including Civil Rights, Curriculum, Negotiations, Evaluation, Special Education, State Legislation, Credentials, and Retirement.

Duties of elected representatives include attending each of the four annual State Council meetings and participating in the work of assigned committees, and attending and participating in the Fresno/Madera Service Center Council meetings. Expenses for elected representatives are reimbursed by the California Teachers Association upon receipt of an expense voucher and verification of attendance at the meetings.