



Designated Schools Member Rights

Origin

- Designated Schools origin and rules are outlined in Article 65 of the Collective Bargaining Agreement (CBA).
- Implemented beginning in the 2014-15 school year.

DS Components

- Additional 30 minutes of daily instruction.
- Additional meeting time (80, 72, 64, or 56 hours).
- One additional certificated FTE added to the basic staffing formula, per site.

DS Determination of Meeting Hours – Contractual Overview

- Only current teachers (Bargaining Unit Members) of a Designated School site can vote on the number of hours for the next school year.
- Must be supported by over 50% of the teaching staff.
- Options include 80, 72, 64, or 56 additional hours of meetings.
- “If a staff votes for less than 80 hours, then the fiscal equivalent of up to three (3) days or twenty-four (24) hours per certificated teacher at the site shall be used to purchase positions (i.e. FTE), materials or supplies to support the instructional program. The fiscal equivalent of the total per diem pay for the three (3) days or twenty-four (24) hours of the certificated unit members at the school site shall be based on the designated school site’s baseline staffing allocation.”

Source: Article 65, Section 1.1.1

Note: The site teaching staff makes the decision what to do with equivalent funds. Staff can request total amount set aside in funds and accounting of funds usage.

DS Determination of Meeting Hours – Best Practice

- Discussion amongst teaching staff about the pros/cons of the various meeting hour options.
- Ballot with all four options: 80 hours, 72 hours, 64 hours, and 56 hours.
- Confidential one person, one vote.
- If an option receives more than 50% of the votes, it is considered the selection.
 - If not, the top two options are placed in a confidential one person, one vote.
 - The choice with the most votes is considered the selection.
- Deadline is April 1st

DS Determination of Meeting Hours Schedule – Contractual Overview

“The principal shall collaborate with the teaching staff in **determining when to best utilize the additional days** as determined pursuant to 1.1.1. above during each school year and **whether to convert some or all of the additional days into an equivalent number of hours** for greater flexibility in scheduling the use of this time consistent with the site’s academic program and the school’s annual calendar of events and activities.”

Source: Article 65, Section 1.1.3

- Teachers have a contractual right to collaborate on the design of the DS meeting schedule.
- Including:
 - Whether to convert whole days into hours to be done throughout the year.
 - What days/hours are scheduled.
 - When days/hours are scheduled.

Source: Article 65 , Section 1.1.3



Designated Schools Member Rights

DS Determination of Meeting Hours Schedule – Best Practice:

- Whole staff (including site admin.) discussion about the goals for the next school year.
- Discussion about how to best divide the approved Designated School meeting hours.
- Creation of multiple calendar options.
- Ballot with all options: Option 1, Option 2, Option 3, etc.
- Confidential one person, one vote.
- If an option receives more than 50% of the votes, it is considered the selection.
 - If not, the top two options are placed in a confidential one person, one vote.
 - The choice with the most votes is considered the selection.

Collaborative Design/Teacher Autonomy

“These additional days and/or hours will be used consistent with the Accountable Communities model as set forth in Article 66...”

Source: Article 65 , Section 1.1.3

- Teachers have autonomy in Designated School Meeting Hour agenda and topics of conversation.
- Agendas should be designed collaboratively.

DS Duty Day

“For all affected unit members at designated schools, the number of instructional minutes within the 7.0 hour duty day as defined in Article 20, section 1.2, will be increased by one-half (.5) hour. Affected bargaining unit members shall be compensated at their per diem (hourly) rate for this additional one-half (.5) hour.

Source: Article 65 , Section 1.2.1

- DS teachers are being compensated for the additional time they are teaching within their normal seven hour Duty Day, as outlined in Article 20.
- All teachers, including DS teachers, have the option to leave campus after their seven hour Duty Day.*
 - Note: Duty Day ends seven hours after a teacher is expected to arrive on campus.*
 - *According to the 2021-22 2nd semester side letter, all teachers may leave campus after their instruction has ended.

DS Transfers

“any unit member who does not wish to remain at a designated school may seek a lateral (voluntary) transfer consistent the provisions of Article 61”

Source: Article 65 , Section 3.1

“unit members serving at designated schools who do not wish to remain at those schools may seek an overage transfer regardless of whether there is a reduction in staffing need at his/her designated school. However, if the unit member is not selected for an overage transfer, the unit member shall remain at his/her designated school.

Source: Article 65 , Section 1.2.1