



## Fresno Teachers Association

### FTA Director at Large, CTA State Council, & NEA/RA Delegates Election Timeline and Procedures Spring 2023

- Jan 15 Election Timelines and Procedures Presented to FTA Executive Board.
- Jan 23 Presentation of Election Timeline and Procedures to the Rep Council.
- Jan 24 Announcement of Vacancies, Declaration of Candidacy form, Election Timeline and Procedures sent to school sites, posted on website, and sent via FTA Connect.
- Feb 6 Declaration of Candidacy forms for FTA Directors At Large, CTA State Council Delegates and NEA/RA Delegates are due to the FTA Office by 5:00 p.m. as per FTA Standing Rule IV Section (A), (1). Letters will be sent to candidates acknowledging receipt of self-nomination form.
- Feb 27 FTA Rep Council meeting – nominations may be made from the floor for any open position, Standing Rule IV (A), (2).
- Mar 2 Acceptance of nomination from the floor due to FTA Office by 5:00 p.m. Letters acknowledging receipt of nomination acceptance will be sent by Elections Committee. Standing Rule IV (A), (3).
- Mar 2 Candidate meeting at the FTA office or via zoom at 5:00 p.m. for the purpose of briefing candidates on election process and answering questions. Candidates not attending the meeting may pick up the packet or request it be emailed to them. Materials will be held at the FTA office.  
Distribution of candidate materials/information will be governed pursuant to CTA's Requirement for Chapter Elections Procedures Sections V Campaign Finances and Use of Unit Resources and Section VI Candidates' Statements.
- Mar 3 Candidate statements to be posted on the FTA website are due to FTA by 5:00 p.m. via email. Members will be notified when to check the website for statements. Campaign statements must not exceed 250 words; any words in excess of 250 will be deleted. Submitted statements should be typed, proofread and emailed to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) Candidates must submit separate 250-word statements for each position for which they are running. If candidates have a photograph they wish published, it is to be submitted with the campaign statement (make sure it is clear with good contrast).
- The following will be noted on the FTA website: Photographs and statements of candidates will appear according to the current official CTA alphabet:
- F N U V E M D P R Z C H S Y O L J A K W X I G B T Q**
- If the candidate does not submit a statement, this will be noted.
- Mar 6 Candidate campaign materials to be submitted for approval of Elections Committee due by 5:00pm via email to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org).
- Mar 7 Deadline for establishment of membership list. Bargaining unit members must be designated as FTA members in good standing in order to receive a ballot for this election on March 1, 2023.
- Mar 7 Ballots will be prepared with candidate names for proofing by Elections Chair.
- Mar 7 Campaign materials approved by Elections Chair and Executive Director.

- Mar 8 Send the membership list to the electronic voting vendor and request the vendor open voting on March 13.
- Mar 8 Any candidate materials to be delivered by FTA courier must be at the FTA Office by 5:00 p.m. Electronic flyers and campaign speech videos should be emailed to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) and the videos shared through google drive to [fresnoteachersassociation@gmail.com](mailto:fresnoteachersassociation@gmail.com), vimeo, or YouTube by 5:00 p.m. Campaign speeches must be 60 seconds or less. Any speeches longer than 60 seconds will not be shared. All speeches of 60 seconds or less will be posted on the FTA website and emailed out to all FTA members.
- Mar 9 Candidate provided materials to be picked up for distribution to school sites.
- Mar 13 Electronic voting opens at 9:00 a.m. and on-site (at FTA) paper voting opens at 1:00 p.m.**
- Mar 21 Notification of observer due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m.
- Mar 23 Electronic voting closes at 5:00 p.m. and on-site (at FTA) paper voting closes at 5:00 p.m.**
- Mar 23 Ballot verification and counting will take place at the FTA Office at 5:00 pm. The President and candidates will be called once the election results have been verified. Upon verification of the results they will be posted on the FTA Office door.
- Mar 24 Election results will be emailed to the faculty representatives.
- Mar 30 Any challenge to the election must be received by [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) no later than 3:00 p.m. unless there is a run-off election. \*All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.
- Apr 10 If a run-off election is necessary, **electronic voting and on-site (at FTA) paper voting opens at 9:00 am.**
- Apr 18 Notification of observer due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m.
- Apr 19 **RUN-OFF BALLOT DEADLINE – Electronic voting and on-site (at FTA) paper voting closes at 5:00pm**
- Apr 19 Run-Off Ballots will be counted.
- Apr 20 Results will be posted at the FTA Office and mailed to the faculty representatives. Faculty representatives shall post results at the school site as soon as results are received.
- Apr 25 If run-off election was held, any challenge to the election must be received by the [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) no later than 5:00 p.m. All challenges must be submitted using the official challenge form provided by the FTA Elections Committee.

\*If a run-off is necessary for any race in this election no challenge can be initiated until the run-off has been completed.



# Fresno Teachers Association

**IMPORTANT ELECTIONS INFORMATION!!!  
ANNOUNCEMENT OF VACANCY  
FTA EXECUTIVE BOARD  
DIRECTOR AT LARGE  
Term: July 1, 2023 - June 30, 2025**

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## Self-Nomination Form

**Name of Nominee:** \_\_\_\_\_  
(as you wish it to appear on ballot)

**School Site:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Non-Work Email:** \_\_\_\_\_

**Signature of Nominee:** \_\_\_\_\_

All nomination forms are due to the FTA Office by 5:00 p.m. on February 6, 2023.

*\*Please note that your 250 word statement and picture to be posted on FTA's website is due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 3, 2023.*

Executive Board responsibilities and duties can be found in the FTA Bylaws Article IX (K).



# Fresno Teachers Association



## IMPORTANT ELECTIONS INFORMATION!!! ANNOUNCEMENT OF VACANCY

### NATIONAL EDUCATION ASSOCIATION FTA Delegate To The NEA RA

July 1, 2023- July 7, 2023  
Orlando, Florida

### Self-Nomination Form

Please Complete  
Both Sides of  
This Form

Name of Nominee: \_\_\_\_\_  
(as you wish it to appear on ballot)

School Site: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_ Non-Work Email: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_

All nomination forms are due to the FTA Office  
[electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by **5:00 p.m. on February 6, 2023.**

The following information is needed to complete the delegate reporting forms to NEA:

Last 4 SSN # or CTA Member ID \_\_\_\_\_ Male \_\_\_\_\_ Female  
Ethnic Group: (please mark one)

\_\_\_\_\_ American Indian/Alaska Native \_\_\_\_\_ Asian/Pacific Islander

\_\_\_\_\_ Black \_\_\_\_\_ Caucasian \_\_\_\_\_ Hispanic \_\_\_\_\_ Latino

*\*Please note that your 25 word statement to be posted on FTA's website is due to  
[electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 3, 2023.*

**DUTIES OF EACH DELEGATE TO THE  
NEA REPRESENTATIVE ASSEMBLY**

PLEASE READ CAREFULLY, INITIAL EACH ITEM AND SIGN.

1. Each delegate will be expected to arrive in Orlando, Florida on July 1 and plan to depart on July 7, 2023. This will allow time needed to register as an official delegate to the Representative Assembly (R.A.) with both the California delegation and the NEA. \_\_\_\_\_
2. Each delegate will be expected to attend all morning and business caucuses of the California delegation. Normally each morning caucus begins at 7:00 AM daily. Delegates must be registered with the California delegation to participate in the caucus. Delegates shall remain through the conclusion of the convention. \_\_\_\_\_
3. Each delegate shall attend all business meetings of the R.A. \_\_\_\_\_
4. Each delegate is strongly encouraged to attend NEA Budget Committee hearings, Resolutions Committee hearings, Bylaw Committee hearings, speeches by prominent national figures, etc. \_\_\_\_\_
5. Each delegate should take into consideration CTA State Council and caucus policy when voting. \_\_\_\_\_
6. Each delegate is strongly encouraged to participate fully in all other activities of the California delegation. \_\_\_\_\_
7. Each FTA local delegate will be expected to sit with the FTA delegation on the R.A. floor or to inform the President where he or she will be seated. This is to ensure the ability to communicate R.A. business, locate the delegate in case of personal emergency, as well as to verify attendance. \_\_\_\_\_
8. During the convention the President or their designee will take roll at various times throughout the day, starting with the California Caucus. \_\_\_\_\_
9. I understand my failure to attend the morning caucuses of the California delegation and business sessions of the NEA/RA, or if I fail to notify the President or designee of a valid reason for my absence, I will be responsible for all costs incurred. I further understand that, as an FTA delegate, my attendance is being directly funded by membership dues. \_\_\_\_\_

***I accept my responsibility to carry out the above specified duties.***

Date \_\_\_\_\_

Signature \_\_\_\_\_



# Fresno Teachers Association

**IMPORTANT ELECTIONS INFORMATION!!!  
ANNOUNCEMENT OF VACANCY  
CALIFORNIA TEACHERS ASSOCIATION  
State Council Delegate**

**Three (3) Seats Vacant  
Term: June 26 2023 - June 25, 2026**

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## Self-Nomination Form

**Name of Nominee:** \_\_\_\_\_  
(as you wish it to appear on ballot)

**School Site:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Non-Work Email:** \_\_\_\_\_

**Signature of Nominee:** \_\_\_\_\_

**3 Delegates will be elected. The remaining candidates will fill positions of alternates.**

All nomination forms are due to the FTA Office  
[electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on February 6.

*\*Please note that your 250 word statement and picture to be posted on FTA's website is due to [electionscommitteechair@fresnoteachers.org](mailto:electionscommitteechair@fresnoteachers.org) by 5:00 p.m. on March 3, 2023.*

# **Fresno Teachers Association**

## **State Council Delegate Duties & Responsibilities**

The CTA State Council is the legislative and policy-making body of our state organization. It functions much like our FTA Representative Council, only at the state level. The State Council meets four times a year. Each elected representative is assigned to one of the seventeen (17) standing committees of the council, covering many important areas including Civil Rights, Curriculum, Negotiations, Evaluation, Special Education, State Legislation, Credentials, and Retirement.

Duties of elected representatives include attending each of the four annual State Council meetings and participating in the work of assigned committees, and attending and participating in the Fresno/Madera Service Center Council meetings. Expenses for elected representatives are reimbursed by the California Teachers Association upon receipt of an expense voucher and verification of attendance at the meetings.